



DEPARTMENT OF THE ARMY  
ALPHA COMPANY, MEDICAL CENTER BRIGADE  
WALTER REED HEALTH CARE SYSTEM  
WASHINGTON, DC 20307-5001

REPLY TO  
ATTENTION OF:

MCHL-MCB-A

7 Mar 2003

MEMORANDUM FOR All In-processing Personnel, A Company, Medical Center Brigade,  
WRAMC, Washington, DC 20307-5001

SUBJECT: Welcome Letter

1. Welcome to Alpha Company of the Medical Center Brigade! On behalf of the Alpha Gator family, I wish to ensure that your reception and integration into the company and your department is smooth and efficient. The medical company you have been assigned to is one of the Army's finest. Alpha Company consists of the following departments – Medicine, OB/GYN, Pediatrics, Patient Administration, Pharmacy Services, Preventive Medicine, Measures and Outcomes, Health Plan Management, Clinical Investigations, Telemedicine, and Ministry and Pastoral Care. About 80 personnel are on the Professional Officer Filler System (PROFIS)/Caretaker PROFIS status.
2. I intend for your tour to be of the maximum benefit to you both professionally and personally. The company leadership and staff have taking care of soldiers, their families, and our patients as our number one priority. This is reflected in the focused emphasis we place on training, readiness, and professional care. You are encouraged to take advantage of the professional and recreational opportunities that are available in the national capital area.
3. Company policies are in accordance with Army, Walter Reed Army Medical Center, and the Medical Center Brigade policies. Our standards are the standards of the U.S. Army. All personnel are required to read and adhere to the company policies as applicable. Detailed information about training requirements and other specific information not contained in this letter will be found in them.
4. The 1SG, the company staff, and myself will support and assist you at any time. You can contact us through the orderly room at 202-782-7750. Again, welcome to A Company, SOLDIERS FIRST! Very respectfully,

  
PAUL J. KLOTZ  
CPT, MS  
Commanding